

## THE LYRIC THEATRE VOLUNTEER USHER APPLICATION

Thank you for your interest in being a volunteer usher at The Lyric Theatre.

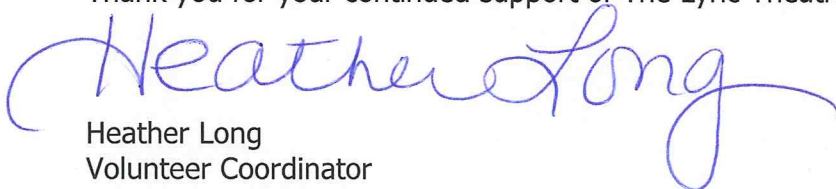
Our usher program is a vital part of The Theatre. We have a dedicated group of ushers who give their time and energy to our patrons enabling them to have an enjoyable Theatre experience. Our ushers arrive at The Theatre one hour before performance time and remain until all our guests leave and The Theatre is somewhat clean. We work on a team basis with the same volunteers working if there is a show on their evening. A few times a year we have performances for school children. In addition to team members we have a list of several substitutes.

Each of our ushers MUST ....

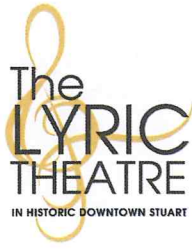
- Be a member of The Lyric Theatre
- Be a positive, enthusiastic, friendly person
- Be able to stand for at least 45 minutes
- Be able to hear, understand and follow the directions of the house manager
- Be able to take tickets and accurately and quickly direct the guest to the proper area
- Be able to read the tickets and assist guests in finding seats
- Be able to listen to the guest, answer questions or refer to someone who can

Each year we take in new ushers. We have been having an orientation once a year when we need additional ushers. All ushers are given a handbook outlining our procedures. After the orientation new ushers are invited to work with a present usher for at least one show. Team leaders, team members and house managers all help new volunteers in becoming confident competent ushers. If you would like to join us, please complete the form on the other side and return it to the box office. If you have questions about ushering please call me at 220-1942 Ext. 204 or email me at [membership@lyrictheatre.com](mailto:membership@lyrictheatre.com). We will keep your information and contact you when we need additional ushers.

Thank you for your continued support of The Lyric Theatre!



Heather Long  
Volunteer Coordinator



**THE LYRIC THEATRE  
VOLUNTEER USHER APPLICATION**

*PLEASE MAIL OR RETURN THIS FORM TO THE LYRIC BOX OFFICE:  
59 SW FLAGLER AVENUE, STUART, FL 34994*

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Are you a member of The Lyric Theatre? Yes No

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Are you a full time resident of the area? Yes No

If no, what months are you in this area? \_\_\_\_\_

I have read the usher requirements listed on the attached page and meet these requirements.  
(Please note: All volunteers must be a member of The Lyric Theatre. Membership may be  
obtained after the usher orientation)

Signature: \_\_\_\_\_

Your information will be kept and we will contact you when a date for orientation has been set.

Thank you for your interest in The Lyric Theatre. We look forward to working with you!